MATERIAL SUBMITTAL TRANSMITTAL FORM

INSTRUCTIONS: Submit one Material Submittal Transmittal Form for each improvement. Compile this form and all submittal documents into a single PDF. Materials must be emailed to ENGLand@ontarioca.gov. Incomplete or incorrect Material Submittal Transmittal Forms will not be processed and may cause delays.

Contact: _____ Submittal Date: _____

Contact Email: _____

Project/Map Number: _____ Encroachment Permit #: EP _____

General Location: _____

City Project Engineer (PM): _____ City Engineering Inspector: _____

Developer: _____

Contractor: _____

Construction Site Supervisor: _____

Submittal Type: _____

Approved Plan (Drawing #): _____

Construction Note(s): _____

Submittal Description: _____

Engineer of Record Review	City of Ontario Engineering Review
(Insert approval stamp here)	